

Hamilton Township High School

College Credit Plus Informational Guide

What is College Credit Plus?

College Credit Plus (CCP) is a program that gives high school students in grades 7-12 an opportunity to be enrolled in both high school and college course work at the same time. Students must qualify academically and the tuition will be at a reduced rate. Students can apply for College Credit Plus admission to any Ohio public or participating private college. The college will determine your eligibility and admit students based on their college-readiness in one or more subject areas.

Advantages of College Credit Plus

For the student who is eligible for College Credit Plus, he/she must be academically ready for college level courses and be willing to follow the procedures outlined by the college/university while still in high school. Students will enjoy the following benefits:

- Students may earn transcribed college credit and high school credit upon successful completion of the course.
- Students can complete college courses toward a degree or certificate, or explore college content that interests you.
- CCP provides more options for you to pursue rigorous academic coursework beyond the high school classroom.
- CCP helps reduce the time and cost of attending college after high school.
- The opportunity to experience college early to understand the expectations of college life.
- College credit may transfer easily (especially between public institutions within Ohio).

Potential Risks and Consequences

- If students fail or withdraw too late from a college course, the district may seek reimbursement for the tuition costs from the student/family.
- The grades that students earn are on the students' college transcripts permanently.
- The grades that students earn are also factored in to both a student's high school and college GPA.
- If students fail or withdraw often, future financial aid may be also impacted negatively.
- May impact athletic eligibility and/or high school graduation if unsuccessful in college courses.

- If students perform poorly, they may be placed CCP probation, CCP dismissal or on academic probation or dismissal by the college.
- Some optional expenses are the responsibility of the student/family, including parking and transportation.

How can students participate in College Credit Plus?

Students interested in participating in College Credit Plus must turn in a Letter of Intent to Participate form which must be turned in to the Guidance Office by **April 1st**. These forms can be found in the Guidance Office or on the high school website.

Step 1:

- Students must apply for admission to the college/university where they want to pursue College Credit Plus. See your school counselor to learn about their processes, paperwork and deadlines.
- Colleges have the final decision on student admission.

Step 2:

- Students must be “eligible” for College Credit Plus participation based on assessment exam scores. Assessment exam examples include ACT, SAT, Accuplacer, ALEKS, PlaceU, and MapleSoft. Each college/university has different exam requirements.
- Students’ scores must indicate that they are ready for “college-level” courses in at least one subject area. Colleges and universities will review students’ scores using statewide standards.

Step 3:

- If the student has been admitted to the college/university and is considered eligible to participate (with their assessment scores), then the college/high school will discuss course options with the student.

How do students apply for college admission and placement testing?

Each college/university has their own set of requirements:

Columbus State Community College

- **Step 1:** Any student interested must first apply online to Columbus State Community College at the following link:
<https://www.csc.edu/admissions/ccp-app.shtml>. Apply before the deadline for the semester you intend to enroll in.
- **Step 2:** Students must demonstrate college readiness by submitting qualifying ACT/SAT or Accuplacer/ALEKS placement scores corresponding to the courses

for which they intend to register. If students choose to submit your ACT/SAT scores, Columbus State can only accept official test scores from the testing agency. Students can log in to their ACT or SAT account and request for them to be sent to CSCC for a fee. Please allow up to 2 weeks for processing and delivery. Students can also take the Accuplacer/ALEKS test either at Columbus State Testing Center or at Hamilton Township High School. Please see your school counselor for test dates and times. Students will need to have photo identification (any state-issued photo, passport, or school ID) and their Cougar ID number in order to take the placement tests.

- **Step 3:** Once the application and testing are complete, students will receive an email to complete College Credit Plus orientation.
- **Step 4:** Students will need to schedule a meeting with an academic advisor or their school counselor to register for courses for the upcoming semester. High demand courses offered at popular times fill quickly; therefore, it is advised to submit course registrations as soon as possible after completing the application and testing process.
- If a student has a documented disability and needs accommodations when taking the placement test, students must register with Columbus State Disability Services. Please visit the Disability Services website for more information: www.csc.edu/services/disability/disability-college-credit-plus.shtml.
- *Please Note: Acceptance to Columbus State/College Credit Plus does not mean eligibility to enroll in specific courses. All students must meet all course placement and prerequisite requirements.*

The Academy at The Ohio State University

- **Step 1:** Students must apply to The Academy Program at OSU. Please visit the following link for more information: <https://academy-ccp.osu.edu/apply>. Students must submit the application and accompanying materials (school information form, official transcripts, test scores) by the deadline.
- **Step 2:** Students must demonstrate college readiness by submitting ACT or SAT Scores. Testing deadline for Summer Semester for the ACT is the February test date. The testing deadline for Autumn Semester for ACT is the April test date and for SAT is the March test date. Students must meet academic standards that are equal to students currently enrolled at Ohio State.
- **Step 3:** Information regarding student acceptance and admissions decisions will be sent to the email the student used on the application. Once accepted, students will schedule a meeting with an Academy Advisor at OSU.
- The deadline to apply for Summer Semester is February 15th. The deadline to apply for Autumn Semester is May 1st.

- Students may take courses on the main campus in a traditional college setting and/or participate in online courses if available.

What courses can students take?

- Courses that can satisfy high school graduation requirements. School counselors can help students understand requirements and course substitutions.
- College advisors and school counselors will help students know which courses they can take based on assessment scores, course prerequisites, and whether a course is Level I or Level II (depending on the number of credit hours a student has already completed).
- Students must complete their First 15 credits in Level I courses, which include:
 - Transferable courses.
 - Courses in IT, Computer Science, Anatomy & Physiology, foreign language.
 - Courses that are part of a technical certificate.
 - Courses that are part of a 15- or 30-credit pathway.
 - Courses in study skills, academic or career success.
- Once a student completes the First 15 credit hours in Level I, he or she can move to Level II courses, which are any other allowable college courses for which a student meets the prerequisites.
- Non-allowable courses include:
 - A private course with one-on-one instruction
 - Courses with high fees
 - Study abroad courses
 - Physical education courses
 - Pass/Fail graded courses
 - Remedial courses or religious courses.

What College Credit Plus courses are offered at Hamilton Township High School?

College Credit Plus courses offered at Hamilton Township High School are taught in conjunction with Columbus State Community College by approved high school teachers. Each course is a semester course offered during the HTHS school day. The following courses will be taught during the 2020-2021 school year:

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| ● ENGL 1100: Composition I | 3 semester credits |
| ● ENGL 2367: Composition II | 3 semester credits |
| ● ENGL 2201: British Literature | 3 semester credits |
| ● COLS 1101: College Success Skills | 1 semester credit |
| ● BIO 1111: Intro to Biology | 4 semester credits |
| ● GEOL 1151: Natural Disasters | 3 semester credits |
| ● BMGT 1101: Principles of Business | 3 semester credits |
| ● FMGT 1101: Personal Finance | 3 semester credits |

How are college credits converted to high school credits?

5 semester credits = 1.0 high school credit
4 semester credits = 1.0 high school credit
3 semester credits = 1.0 high school credit
2 semester credits = 0.67 high school credit
1 semester credits = 0.33 high school credit

How many college credits can a student earn?

Students can earn a maximum of 30 college semester credit hours per year and a maximum of 120 college semester credits prior to their high school graduation. The Ohio Board of Regents has established a formula that students must refer to when registering for high school and college courses. This formula is utilized to assure students do not exceed full-time status. Full-time status can be calculated as follows:

1. Determine student's number of high school ONLY credits.
2. Multiply that number by 3, and
3. Subtract the result from the number 30
4. The difference is the total number of college credits that CCP students may earn that academic year.

***Please note that any college course taken during the summer semester will count towards the 30 credit limit in the following school year.

If a student enrolls in more than 30 credit hours for the year, the School will discuss with the student whether to drop the course or pay for the entire course. If a student enrolls in more than 30 credit hours and PAYS for the course, the student will assume the cost of course credits, fees, and books at the college's standard rates.

Transfer of College Credits/College Transcripts

Credits earned through College Credit Plus are transferable to many public and private institutions in Ohio. Students must check with colleges to confirm transferability.

Students should check <https://transfercredit.ohio.gov> for transfer information. Many of these courses apply towards the general education requirement or as electives at that school.

If a student chooses to transfer to another university (either in the CCP program or once the student graduates from high school), it is the responsibility of the student to acquire and have the transcript sent from their current college/university to the college/university that they plan to attend.

Underperforming Students

If students perform poorly, they may be placed on CCP probation, CCP dismissal or on academic probation or dismissal by the college.

CCP Probation:

A student is placed on CCP probation when the student:

- Has earned lower than a 2.0 cumulative GPA in college courses OR
- Withdraws from two or more courses in the same term

When on CCP Probation, the student:

- May enroll in no more than one college course
- May not enroll in a college course in the same subject in which the student previously earned a D or F or received no credit
- Students remain on probation until their cumulative (college) GPA improves to 2.0 or higher

CCP Dismissal:

- A student is placed on CCP dismissal when the student has met the definition of CCP Probation for two consecutive college terms.
- Once a student is dismissed from the CCP program, the student may not enroll in college courses or the following college term.

CCP Dismissal Appeals:

- After one college term on CCP Dismissal, students may submit an appeal to request the high (or middle) school to allow participation in College Credit Plus.

FERPA (Family Educational Rights and Privacy Act)

College Credit Plus students are college students and subject to the federal FERPA. For regular college students, this means that college records are not released to anyone, even parents, without written permission from the student. For College Credit Plus students, the high school and the college may exchange information.

Important Notice to Parents and Students

- Students taking College Credit Plus courses are subject to the rules and regulations of the university they are currently attending, including add/drop dates established by the participating institution.
- Each student will be assigned an “Academic Advisor” from the university. Any questions regarding curriculum should be addressed with the Academic Advisory provided by the university.

- While in college courses, students are introduced to a learning environment that promotes an open exchange of ideas. Course content is presented on an adult level and class discussion require a mature understanding of divergent viewpoints and the ability to think critically on controversial issues.
- Students should understand that these courses are college-level courses, and the amount of work, pace and rigor of content in college courses may be much greater than high school courses. In addition, college course grades become a part of a student's permanent college transcript and are calculated into the college grade point average. Poor performance in college courses may affect future university admissions and financial aid. Therefore, it is important to perform well in college courses to realize the benefits of taking college courses while in high school.
- If a student fails any college course, the cost for tuition, fees, and books will be charged to the student's account at Hamilton Township High School. Failure to pay these fees will result in the student's ability to receive their high school diploma and participate in graduation exercises.
- Students must meet prerequisite requirements outlined by the college or university in which they are attending.
- These courses and the grades associated with them will be reported on both the student's high school transcript as well as the college transcript.
- College transcripts can be requested by visiting the respective college or university website associated with the courses taken. Hamilton Township High School does not have access to college transcripts.

If you have any additional questions regarding College Credit Plus, please see your school counselor.